



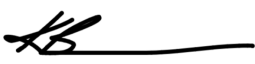
# Reporoa Primary School

## AGM Board of Trustees meeting agenda/minutes

10 August, 7pm Staff room

Agenda Item:	Minutes:	Time
<b>1. Administration</b>	<b>Karakia</b>	5 mins
	Rapua te huarahi whanui Hei ara whakapiri I nga iwi katoa I runga I te whakaaro kotahi	
1.1 Present	Richelle McDonald, Kate Bowron, John Guyton, Kane Polyblank, Paul Leslie, Reece Williams, Megan Smith, Nikkole Fell, Gemma Hiini  <b>Motion : Speaking rights to Gemma and Paul Moved: Richelle Mcdonald Seconded: Kate Bowron</b>	
1.2 Apologies		
1.3 Declaration of interests		
1.4 <i>Motion: Move that the above items be accepted</i>	<b>Motion : Move that the above items be accepted Moved: Kate Bowron Seconded: Richelle Mcdonald</b>	
1.5 Election of Board Chair	<i>Richelle nominated Kate</i>  <b>Motion : Kate be elected as Board Chair Moved: Richelle Mcdonald Seconded: Megan Smith</b>	
<b>2. Strategic Decisions</b>		
<b>2.1 Mid year budget review</b>		20 mins
<b>3. Monitoring</b>		
<b>3.1 Principal's Report</b> Table as read, cover the following: a) Health and Safety b) Property	<b>Motion: Move to accept the Principal's Report including the above items, a, b, c, d and e</b>	15 mins

c) Budget d) Kahui Ako e) MinsCompliance	<b>Moved: Kane</b> <b>Seconded: Kate</b>	
<b>4. Strategic Discussions</b>		
<b>4.1 Mid Year Data Review</b>       <b>4.2 ERO Draft report</b>       <b>4.3 Bomb threat</b>       <b>4.4 Playground</b>       <b>4.5 Building works</b>	Presentation from Gemma (Junior School)/Nikkole (Senior School)/Richelle (Target student progress)  Discussion around the review and outcomes of the mid year data.  Discussion around the ERO report.  <b>Motion: Accept the school Profile Report - Draft from ERO.</b> <b>Moved: Richelle</b> <b>Seconded: John</b>  Additional suggestion of our evacuation procedure in the event of a bomb threat is to use the college hall (see principal’s report for details).  <b>Motion : Alter the evacuation policy to include that if there is an evacuation in adverse weather conditions we move to the Reporoa College hall or Community hall.</b> <b>Moved: Richelle</b> <b>Seconded: Kate</b>  Update - on track for September/October. Funds raised so far. What would the BOT like to do if we are short on funding? We have asked the whanau group to keep some aside if needed.  Block A is a BOT funded upgrade. Block B is having an office upgrade using the LSC funding from the MOE. It will be around \$80 000. New Playground - partly BOT funded (\$60 000) and partly grants (\$100 000).	5 mins    10 mins  10 mins

<p><b>4.6 Dental clinic</b></p> <p><b>4.7 Mask wearing</b></p> <p><b>4.8 100 Centennial</b> Setting a date/getting committee together/general discussion</p>	<p>Discussion around if the BOT would like to proceed with the removal of the old dental clinic. Richelle to enquire to the MOE.</p> <p>Discussion about the mask wearing policy.</p> <p>Discussion about having a BOT member and a Whanau Group member on the committee and setting a date.</p> <p>Date proposed: Labour weekend 23 October 2023.</p> <p><b>Motion: 100 Centennial to be held on 23 October 2023.</b> <b>Moved: Richelle</b> <b>Seconded: Nikkole</b></p>	
<b>5. Identify agenda items for next meeting</b>		
<p><b>5.1 New Planning and Reporting format for MOE 2023+</b></p> <p><b>2.2 Framework wording</b></p> <p><b>BOT's accessing school docs</b></p>		2 mins
<b>6. Public Excluded Discussion</b>		
		15 mins
<b>7. Administration</b>		
<p><b>7.1 Confirmation of minutes</b></p>	<p><b>Motion: Move to accept the previous minutes as true and accurate.</b></p> <p><b>Moved: Richelle</b> <b>Seconded: Kane</b></p>	2 mins
7.2 Correspondence		
<b>8. Meeting closure</b>		
8.1 Comments on meeting procedures and outcomes		2 mins
8.2 Preparation for next meeting	21 September 2023, 7pm in the Staffroom.	
BOT Chair Signed:	<p>Date: 10 August 2023</p> <p><i>Kate Bowron</i> </p>	

