

Reporoa Primary School AGM

Board of Trustees meeting agenda/minutes 16 February, 7pm Staff Room

Agenda Item:	Minutes:	Time
1. Administration	Karakia	
1.1 Present	Richelle McDonald, Kate Bowron,Paul Leslie, and Megan Smith	5 mins
1.2 Apologies	Kane Polybank, John Guyton	
1.3 Declaration of interests		
1.4 Motion: Move that the above items be accepted	Motion: Move that the above items be accepted Moved: Seconded:	
1.5 Election of Board chair Review election process before election	Note: Not necessary as it is an election year. The BOT presiding member is elected at the first meeting after elections.	
	https://www.nzsta.org.nz/assets/Uploads/Appointing-a-presiding-member-20.pdf	
2. Strategic Decisions		
2.1 Charter. Ratification of charter 2022 including annual plan.	Motion: Accept the 2022 charter Moved: Richelle Second: Paul Carried: All	20 mins
2.2 Delegations review schedule off delegation Suggestion that we role on from last year 2021 Property - Kane and Paul Finance - Kate and Paul Health and Safety - John and Kane Deputy Chair - John	Appointment process and Disciplinary roles will be shared roles. Board will require some training around these positions. Motion: Accept delegation schedule Moved: Carried: Moved to next meeting	
Iwi rep - Current appointment process - Kate	Motion: Accept the delegations to the principal and deputy principals Moved: Kate Carried: All	
2.3 Playground budget	A decision needs to be made about how much money to allocate to the playground so that we can apply for grants to cover the rest. Please see the quote in playground folder - final concept.	

\$130 000 - playground \$35 000 - bark \$5 000 - grants Motion: That \$65 000 be allocated to the playground project with the balance to be applied for in grants. Moved:Paul Second: Kate Carried: All See attached document for motion to engage 'Grants for Good' to apply to various charities for funding. Motions to be copied into minutes if we decide to go ahead. Motion: That Reporoa School engage 'Grants for Good' to raise the extra money to complete the playground project. Moved:Paul Second: Kate Carried: All Motion: Accept the budget for 2022 2.4 Approve budget 2022 Moved: Paul Second: Megan Carried: All All teaching staff are authorised to apply restraint. 2.5 Restraint Non-teaching staff can apply restraint if they have been authorised, in writing, by the board. Physical restraint applied by an unauthorised staff member is not covered by the Education and Training Act. In this case, other legislation or common law may apply. **Motion:** To delegate authority for Bridget Hayes to use restraint where necessary with Realm Sage Apanui for Health and Safety purposes. Moved: Richelle Second: Paul 3. Monitoring 3.1 Principal's Report Motion: Move to accept the Principal's Report Table as read, cover the following: including the above items, a, b, c, d and e 15 mins a) Health and Safety b) Property Moved: Megan c) Budget Seconded: Kate d) Kahui Ako Carried: All e) MinsCompliance

4 Chunhania diagnosia		
4. Strategic discussions		
4.1 Principals appraisal update;	Kate will upload it to be discussed at the next meeting.	5 mins
4.2 Covid Plan	Discussion around percentages. Understanding that it will change as and when necessary.	10 mins
4.3 Ongoing PD	Motion: For Kate to continue BOT PLD with Anne Giles Moved: Paul Second: Megan	
	Carried: All	10 mins
5. Identify agenda items for next meeting		
2.2 Delegations		2 mins
4.1 Principals appraisal update		
6. Public Excluded Discussion		
6.1 Staff	See In Committee minutes	15 mins
6.2 Letter to Board		
6.3 Bus		
7. Administration		
7.1 Confirmation of minutes	Motion 051931: Move to accept the previous minutes as true and accurate.	2 mins
	Moved: Kate Bowron Seconded: Richelle McDonald	
7.2 Correspondence	Emailed - LSC, NZSTA training, MOE bulletin	
8. Meeting closure		
8.1 Comments on meeting procedures and outcomes		2 mins
8.2 Preparation for next meeting	23rd March 7pm staffroom	
BOT Chair Signed:	Date:	
	Kate Bowron	
	KATE BOWRON	