



Reporoa Primary School

Board of Trustees meeting agenda/minutes 11th May, 11am Staff Room

Agenda Item:	Minutes:	Time
1. Administration	Karakia Rapua te huarahi whanui Hei ara whakapiri I nga iwi katoa I runga I te whakaaro kotahi	5 mins
1.1 Present	Richelle McDonald, Kate Bowron, Paul Leslie, and Megan Smith, John Guyton, Nikkole Fell	
1.2 Apologies	Kane Polyblank	
1.3 Declaration of interests	Nicole - Leadership Structure	
1.4 <i>Motion: Move that the above items be accepted</i>	Motion : Move that the above items be accepted Moved: Richelle Seconded: Kate	
2. Strategic Decisions		
Leadership Team restructure	Motion : That we opt for a DP and an AP in the leadership structure of the school Moved: John Seconded: Kate Carried: All	20 mins
Elections	Motion : That Maureen be the returning officer for the BOT elections in 2022 Moved: Paul Seconded: Megan Motion : That the BOT elections in 2022 be held on 7th September. Moved: Kate Newsletter and Roundabout for elections	
Secretary	Put in the roundabout and Reporoa Community FB page.	
3. Monitoring		
3.1 Principal's Report Table as read, cover the following: a) Health and Safety b) Property c) Budget	Motion: Move to accept the Principal's Report including the above items, a, b, c, d and e Moved: Nikkole	15 mins

d) Kahui Ako e) MinsCompliance	Seconded: Kate	
4. Strategic discussions		
Principal Performance Agreement	Motion: We accept the Principal Performance Agreement	5 mins
	Move: Paul	10 mins
	Seconded: Megan	10 mins
Richelle we have full confidence in your ability, to achieve the objectives in performance agreement.		
5. Identify agenda items for next meeting		
Finalise statement for Principal Performance Agreement		2 mins
6. Public Excluded Discussion		
		15 mins
7. Administration		
7.1 Confirmation of minutes	Motion: Move to accept the previous minutes as true and accurate.	2 mins
	Moved: Richelle Seconded: Kate	
7.2 Correspondence	Emailed - LSC, NZSTA training, MOE bulletin	
8. Meeting closure		
8.1 Comments on meeting procedures and outcomes		2 mins
8.2 Preparation for next meeting	15th June, 11am	
BOT Chair Signed:	Date: <i>Kate Bowron</i> 	