



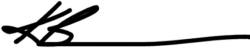
Reporoa Primary School

**Board of Trustees meeting agenda/minutes
31st October 2023 4 2023, 6:30pm Staff
Room**

<u>Workplan</u>	<u>Policy Framework</u>	<u>Code of Conduct</u>
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Agenda Item:	Minutes:	Time
1. Administration	<i>Karakia</i>	5 mins
	Rapua te huarahi whanui Hei ara whakapiri I nga iwi katoa I runga I te whakaaro kotahi	
1.1 Present	Richelle McDonald, Kate Bowron, Reece Williams, John Guyton, Kane Polyblank	
1.2 Apologies	Nikkole Fell, Megan Smith	
1.3 Declaration of interests	Kate will not be a part of suspension decisions	
1.4 Speaking rights	Gemma Hiini	
1.4 <i>Motion: Move that the above items be accepted</i>	Motion: Move that the above items be accepted Moved: Kane Seconded: Kate Passed: All	
1.5 Review to do list		
2. Strategic Decisions		
2.1 Te tiriti o Waitangi - Gemma	Presentation	20 mins
2.2 Maori representative on BOT	Is the BOT interested in pursuing this idea? We need to develop a relationship with our Maori community and invite them to engage. Also thinking about our Asian community. The Board will engage with the community across all cultures including Maori and Asian.	
2.3 Dental Clinic	No further Information	

3.3 Principal Professional Growth cycle	Richelle's EOY statement will be from a principal from one of Richelle's PGC groups.	
4. Strategic Discussions		
4.1 Staff/Class structure 2024	See principal report	5 mins
4.2 Staff/BoT Dinner	Motion: Motion to invite the staff to a Christmas party and pay for the meal. Moved: Richelle Seconded: Kate Passed: All	
4.3 Solar for schools	Discussion - Kate will look into more information.	
5. Identify agenda items for next meeting		
5.1 Draft Budget	Can the finance committee please book a time to have this hui and work on the 2024 budget prior to the next hui?	2 mins
5.2 SENCO Report		
5.3 EOY data		
5.4 Engagement discussion		
5.5 Professional Coaching, Professional Learning and Wellbeing Support Fund statement		
6. Public Excluded Discussion		
6.1 Suspension	Please see In Committee minutes	15 mins
7. Administration		
7.1 Confirmation of minutes -	Motion: Move to confirm the previous minutes are true and accurate. Moved: Reece Seconded: Kate Passed: All	2 mins
7.2 Correspondence	Education Gazette School Copyright licence and risk management	

	Solar panel - would we like to look more into it	
8. Meeting closure		
8.1 Comments on meeting procedures and outcomes	Good conversation! BOT is taking ownership of its role.	2 mins
8.2 Preparation for next meeting	6 December 2023 6.30pm (wk)	
BOT Chair Signed:	Date: 31 October 2023  Kate Bowron	

Action List

Action	Person to action	Time frame
School Docs - to complete the three policy reviews for the BOT. - Inclusive Education - Māori Educational Success - Learning Support	Everyone	ASAP
SENCO Report	Nikkole	Next Meeting
PGC statement	Richelle	Next meeting
Consult Asian community		
Consult local business		
Consult Iwi	Richelle and Kate	
Draft 2024 Budget	Richelle, Kate, Megan	Before next meeting
Board Photo	Kate to organise	At next meeting