

Reporoa Primary School

Board of Trustees meeting agenda/minutes 9 May 2023, 6:30pm Staff room

Agenda Item:	Minutes:	Time
1. Administration	Karakia	
	Rapua te huarahi whanui Hei ara whakapiri I nga iwi katoa I runga I te whakaaro kotahi	5 mins
1.1 Present	Richelle McDonald, Kate Bowron, Nikkole Fell, Reece Williams, Megan Smith (late)Kate	
1.2 Apologies	John Guyton,	
1.3 Declaration of interests		
1.4 Motion: Move that the above items be accepted	Motion: Move that the above items be accepted Moved: Kate Seconded: Richelle	
1.5 review to do		
2. Strategic Decisions		
2.1 Terms of reference - Delegations		20 mins
2. 2 Physical Restraint Policy	Motion: That the updated physical restraint policy in schooldocs be accepted. Moved: Kate Seconded: Nikkole	
2.3 Physical Restraint permission	Discussion around all teacher aides having permission for physical restraint after under taking training. Motion: That we give permission for all teacher aides to apply restraint in situations of clear and imminent danger for Maddie & Rausage after appropriate training for H&S purposes.	

	Moved: Megan	
	Seconded: Kane	
2.3 Boundary fence		
2.15 Beenraang remee	Discussion around building of the boundary fence and whether we as the board fund part of it or have the ministry install their fence right around.	
	Motion: We employ Roger from WSP to project manage the fence.	
	Moved: Kate	
	Seconded: Nikkole	
	See documents in drive. We need to choose a project manager. Is the BOT happy for us to continue with Roger from WSP? I find him to be excellent in getting things moving and communicating clearly.	
2.4 Kapa Haka Uniforms	Motion: The board will pay half of the cost for the new Kapa Haka uniforms.	
	Moved: Reece	
	Seconded: Kane	
2.5 10YPP		
2.5 101PP	Motion. The board accepts the fores	
	Moved: Kane	
	Seconded: Kate	
3. Monitoring		
3.1 Principal's Report	Motion: Move to accept the Principal's Report including the above items, a, b, c, d and e	
Table as read, cover the following:	Moved: Nikkole	
a) Health and Safety	Seconded: Megan	30 mins
b) Property	Passed: All	
c) Finance		
d) Kahui Ako		
e) MinsCompliance	•	
3.2 Principal Professional and Coaching and Well Being support FYI		
3.3 SENCO - Presented by Nikkole	Nikkole presented the SENCo Term 2 report.	

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3.4 - MOOT report back	Update on the report sent to Reporoa and Taupo principals after Richelles attendance at Moot in Wellington at the end of term 1.	
4. Strategic Discussions		
<u> </u>	Motion: The board approves Julie Vine's leave request. Moved: Kate Seconded: Megan Passed: All	5 mins
4.2 Professional Development	Kate to send out information on the upcoming Professional Development seminars coming up.	
5. Identify agenda items for		
2.1 Terms of reference - Delegations		2 mins
6. Public Excluded Discussion		
		15 mins
7. Administration		
7.1 Confirmation of minutes -	Motion: Move to accept the previous minutes as true and accurate.	2 mins
	Moved: Nikkole Seconded: Kate	
	Passed: All	
7.2 Correspondence		
8. Meeting closure		
8.1 Comments on meeting procedures and outcomes	Added in to 1.5 Review of Action list	2 mins
8.2 Preparation for next meeting	13 June 2023	
BOT Chair Signed:	Date: 9 May 2023	
	Kate Bowron	

Action List

Action	Person to action	Tlme frame
Kate to chase john for the SUE reports		